

海外神學院

OVERSEAS THEOLOGICAL SEMINARY

2116 Newport Ave., San Jose, CA 95125-3526 USA

Tel: 408-266-7575 Fax: 408-266-7578

INTERNSHIP SUPERVISOR INFORMATION SHEET: FORM A

實習督導牧者資料

STUDENT

Name: _____
Last First

Degree Program: _____

Internship start date: _____ Internship end date: _____

SUPERVISOR

English Name: _____ Chinese Name: _____
Last First

Title: _____ Tel: _____ Email: _____

Name of Church/Organization: _____

Address: _____

Bible School/Seminary attended: _____

Highest level of education completed: _____

Ministry settings and years of service: _____

Your spiritual gifts and strengths: _____

Supervisor Signature

Date

Please provide a confirmation letter on official letterhead to OTS regarding the student's internship. A sample is attached for your reference. Please also discuss goals and expectations with the student prior to start of internship. Thank you for your partnership.

[[Date]]

Dr. Chunming Fong
Academic Dean
Overseas Theological Seminary
2116 Newport Avenue
San Jose, CA 95125

Subject: Curricular Practical Training

[[____ Name of Organization ____]] would like to partner with Overseas Theological Seminary in equipping students, by providing internship opportunities to gain practical experience in various areas of ministry. We are pleased to accept [[____ Name of Student ____]] as our intern from [[____ start date ____]] to [[____ end date ____]]. Our [[____ church/organization ____]] address is _____.

List job title, job description, and expected # hours of work per week

In addition to helping [[____ Name of Student ____]] with firsthand experience in the ministry at [[____ Name of Organization ____]], we will also support [[____ Name of Student ____]] in prayer, pastoral supervision, and a monthly stipend in the amount of \$____.

In His service,

Supervisor's Name & Signature

Supervisor's Title